Training Registry: Qualifications for Child Care Trainer Certificates

**Trainer I Certificate**

**Option A**  
*Education Requirement:* CDA or Child Care Teacher I plus meeting Child Care Trainer Certificate requirements  
*Experience Requirement:* Five years full-time classroom experience working with children under six or supervising programs for children within the last ten years

**Option B**  
*Education Requirement:* Associate degree in child development or early childhood plus meeting Child Care Trainer Certificate requirements  
*Experience Requirement:* Three years full-time classroom experience working with children under six or supervising programs for children within the last ten years

**Option C**  
*Education Requirement:* Baccalaureate degree in child development, early childhood, or closely related field plus meeting Child Care Trainer Certificate requirements  
*Experience Requirement:* One year full-time classroom experience working with children under six or supervising programs for children within the last ten years

**Trainer II Certificate**

**Option A**  
*Education Requirement:* Baccalaureate degree in child development, early childhood education, or closely related field such as child and family studies, child life, elementary education with focus on working with preschool children, plus meeting Child Care Trainer Certificate requirements  
*Experience Requirement:* Three years full-time classroom experience working with children under six or supervising programs for children within the last ten years

**Option B**  
*Education Requirement:* Baccalaureate degree in a related discipline such as psychology, social work, special education, or others  
*Experience Requirement:* Three years full-time experience in discipline or working in an early childhood program plus meeting the Child Care Trainer Certificate requirements

**Option C**  
*Education Requirement:* Baccalaureate degree in another discipline related to a specialized knowledge category such as nursing, nutrition, business, or others  
*Experience Requirement:* Experience with one or more DSS training projects or experience training in the specialized knowledge category

**Trainer III Certificate**
Option A

Education Requirement: Graduate degree (masters or doctorate) in child development or early childhood education or closely related field

Experience Requirement: One year full-time classroom experience working with children under six or supervising programs for children within the last ten years and at least 30 hours in conducting training or experience with one of the DSS funded training projects

Option B

Education Requirement: Graduate degree (masters or doctorate) in a related discipline

Experience Requirement: One year experience in discipline or working in or supervising early childhood program and at least 30 hours in conducting training or experience with one or more DSS training projects and meeting the Child Care Trainer Certificate requirements

Option C

Education Requirement: Graduate degree (masters or doctorate) in another discipline related to a specialized knowledge category

Experience Requirement: One year experience in discipline or working in or supervising early childhood program and at least 30 hours in conducting training or experience with one or more DSS training projects and meeting the Child Care Trainer Certificate requirements

Child Care Trainer Certificate Requirements

All trainers will receive a Provisional Trainer Certificate for a one year period initially. By the end of that one year period, they must meet the requirements for certification identified below. Following the initial period, certification as a Trainer I, II or III will be effective for a 3-year period. A trainer may request to be moved to the next level at any time by completing the application form and providing documentation of the additional requirements that have been met. Requirements for the Child Care Trainer Certificate are as follows:

Requirement A: Certified trainers must participate in an orientation to the Career Development System or an update training and a minimum of fifteen (15) clock hours of training focused on adult learning, teaching strategies appropriate for child care personnel prior to the end of the 3-year certification period.

Requirement B: Certified trainers are expected to maintain a "connection" to the field of practice in child care. If not employed or regularly involved with a specific early childhood program, trainers are encouraged to make site visits to a variety of programs during the 3-year certification period.

Requirement C: Certified trainers must participate in any evaluation procedures conducted according to guidelines set by the Career Development System and/or Department of Social Services and must receive satisfactory marks for performance in the evaluations.